Staff Assembly Ursinus College

Spring 2018 March 9, 2018

### Staff Assembly Meeting

Please mark your calendars!

March 21st 10 a.m. Gold Alcove, Wismer

Refreshments will be served at 9:30 a.m.

# Join the Ursinus Faculty & Staff Facebook Page!

Think of this group as a virtual lunch table: whatever you're eager to share at lunch, you can share here! Have something to sell or tickets to give away? Have happy news to tell or need someone to lend a hand? This is the place to share it all. Please invite your coworkers to join!

#### **Bear In Mind**

Please send us your topic of interest, comment, concern, or suggestion. All submissions can be given anonymously unless you choose to provide your name. You can complete the Bear In Mind form on the Staff Assembly website, or email your comment to:

bearinmind@ursinus.edu

# The Grizzly Details





### **Voting Day!**

There are three proposals on the table for vote by the Assembly, regarding membership and meetings. The exact text of the ballot is on page two. These paper ballots will be anonymous and counted in public during the meeting by members of the Executive Committee. A big thanks to Margie Connor, who has volunteered to serve as the independent observer of the counting process.

For more information about how Staff Assembly conducts itself, its role at the College, and its governing rules, please take a look at the bylaws.

"Amendments to the Bylaws must be approved by two-thirds of the members attending and voting," meaning only those attending the meeting may vote on these bylaws changes. The bylaws also state that any ratification must ultimately gain approval by the Board of Trustees to be enacted. Periodic review of the bylaws is expected of the Executive Committee.

An efficient timeline for the meeting will ensure that all business can be undertaken in an hour. Here is the agenda:

- Short introduction by Officers, announcement of scheduled election for Officers (5 minutes)
- Description of voting process, bylaws (10 minutes)
- Discussion of ballot initiatives (15 minutes max)
- Vote taken, counting (Estimated 15-20 minutes)
- Committee Reports (5 minutes)
- Other business, open forum

We thank you for your enthusiasm and for this upcoming discussion of the purpose and direction of Staff Assembly.

#### Ursinus College Staff Assembly Vote, March 21, 2018

**Directions:** Circle Yes or No for each ballot question you wish to answer. You can leave any part of this ballot blank or not vote at all. Any measure requires two thirds of members attending and voting to pass. A Yes vote is a vote to change the language of our Bylaws. Voting No on all measures would keep the status quo.

## **STAFF ASSEMBLY QUESTION 1:** LANGUAGE TO INCLUDE VICE PRESIDENTS AS PART OF THE ASSEMBLY

Current language: The Ursinus College Staff Assembly shall include all full-time and part-time employees of the College, other than the vice presidents, student employees and persons employed by other entities.

Proposed language: The Ursinus College Staff Assembly shall include all full-time and part-time employees of the College, other than the vice presidents, student employees and persons employed by other entities.

**YES,** change the language to include Vice Presidents in Staff Assembly **NO,** keep the language the same

#### STAFF ASSEMBLY QUESTION 2: LANGUAGE TO EXCLUDE CABINET FROM STAFF ASSEMBLY

Current language: The Ursinus College Staff Assembly shall include all full-time and part-time employees of the College, other than the vice presidents, student employees and persons employed by other entities.

Proposed language: The Ursinus College Staff Assembly shall include all full-time and part-time employees of the College, other than the President and members of the President's Cabinet, student employees and persons employed by other entities.

**YES,** *change the language* to exclude the President and members of the President's Cabinet from meetings **NO,** *keep the language the same* 

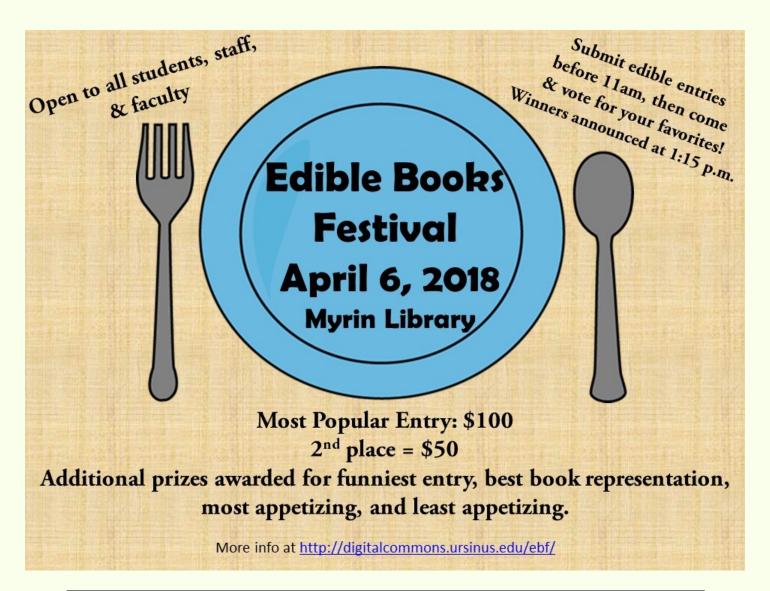
## **STAFF ASSEMBLY QUESTION 3:** LANGUAGE TO CREATE OPEN AND CLOSED SESSIONS OF STAFF ASSEMBLY MEETINGS

Current language: The Ursinus College Staff Assembly shall include all full-time and part-time employees of the College, other than the vice presidents, student employees and persons employed by other entities. The Staff Assembly shall ordinarily meet four times a year. Special meetings may be called by the Executive Board. Proper notice of all meetings shall be given to all members at least two weeks in advance.

#### Proposed language:

The Ursinus College Staff Assembly shall include all full-time and part-time employees of the College, other than the vice presidents, student employees and persons employed by other entities. The Staff Assembly shall ordinarily meet four times a year. Special meetings may be called by the Executive Board. Proper notice of all meetings shall be given to all members at least two weeks in advance. Part of each meeting will be considered a Closed Session. These sessions will be closed to the President and the President's Cabinet. The Closed Session is intended to allow staff to discuss matters of importance in confidence. The scheduling of Closed and Open sessions will be the responsibility of the Executive Board.

**YES,** *change the language* to create open and closed sessions of the Staff Assembly **NO,** *keep the language the same* 





Hatha Yoga with Cheryl Mann
Wednesdays from 4:30 p.m. – 5:30 p.m.
March 28 through May 2
Berman Museum
Questions? Contact Cheryl at
cherylscoaching@yahoo.com