## **Apporto Instructions**

## What is Apporto?

Apporto is a virtual desktop environment that provides access to software such as SPSS, SAS, Excel, Mathematica, etc. on a virtual PC interface without having to download the software to your computer.

## **How do I access Apporto?**

Go to <a href="https://ursinus.apporto.com/">https://ursinus.apporto.com/</a> and click Log In. Sign in using your Ursinus credentials.



Select Launch under Full Desktop.



## How do I use Apporto?

Within the virtual desktop you can:

- Access software by clicking on the preferred software icon on the desktop.
- Select the <u>File Upload</u> icon in the top left-hand corner to open, or upload, a file from your computer in Apporto.
- Select the <u>File Download</u> icon in the top left-hand corner to save, or download, a file created in Apporto to your computer.
- Select the **Snapshot** icon to take a snapshot of your session in case you need to undo your work.
- Select the **Share Screen** icon to share your virtual screen with others.
- And much more!

Consult <a href="https://www.apporto.com/helpcenter">https://www.apporto.com/helpcenter</a> for further instructions.

Contact Tech Support (techsupport@ursinus.edu) if you have questions or run into any issues.